



**PENNINGTON SWCD BOARD MEETING
(USDA/SWCD Conference Room)
September 19, 2024
9:00 A.M.**

Supervisors Present:

Linda Hanson, Chair
Kevin Wilde, Secretary
Greg Hilgeman, Treasurer
Ricky Peterson, PR

Staff Present:

Peter Nelson, District Manager
Donna Christianson, District Coordinator
Bryanna Grefthen, Water Resource Specialist
Larissa Fitzgerald, District Technician
Erika Olson, Resource Technician
Marisa Newton, Outreach Coordinator
Matt Sorvig, Conservation Technician
Kyle Dahlquist, Conservation Corps Apprentice
Thane Espe, NRCS

Absent:

ADawn Nelson, Vice Chair
Taylor Lebeck, Pheasants Forever
Logan Handyside, Engineer
Justin Muller, Engineering Technician

Guests:

Grant Nelson, Ag Services Coordinator

The meeting was held at the USDA/SWCD Conference Room. Linda Hanson, Chair, called the meeting to order at 9:08 a.m. Linda completed a roll call of all supervisors and staff.

August 15, 2024, Minutes

Kevin made a motion, seconded by Ricky, to approve the revised agenda. All in favor, motion carried.

Ricky made a motion, seconded by Kevin, to approve the August 15, 2024, meeting minutes. All in favor, motion carried.

Donna presented the August financial report. Ricky made a motion, seconded by Greg, to accept all Financial Reports. All in favor, motion carried.

Ricky made a motion, seconded by Kevin to approve payment of the following bills:

Myron Manufacturing	\$ 450.81
Prairie Farms	\$ 61.92
Chase Card Service	\$ 3,590.55
Chase Card Service	\$ 58.41
Lakes Country Service Co-op	\$ 1,292.96
Lakes Country Service Co-op	\$ 646.48
Lakes Country Service Co-op	\$ 180.00
Lakes Country Service Co-op	\$ 3,077.68
Office of MNIT Services	\$ 59.41
Marco	\$ 92.76
Verizon	\$ 105.76
RMB	\$ 1,631.25
AC Analytical	\$ 2,160.00
Pennington County Auditor	\$ 448.64
Peterson Company LTD	\$ 2,235.00
TRF Times	\$ 70.50
Matt Sorvig	\$ 41.49
Hensch's Septic	\$ 250.00
Hensch's Septic	\$ 300.00
Hensch's Septic	\$ 750.00

All in favor, motion carried.

CWF Audit results were discussed. BWSR made a recommendation to have date ranges of projects completed to ensure work is done within grant funding lifespan.

Ricky made a motion, seconded by Kevin to approve the payment of Septic System upgrade cost-share contract;

MPCA	\$11,500.00
BWSR	\$ 5,000.00

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SSTS FY23_01 \$ 16,500

All in favor, motion carried.

Kevin made a motion, seconded by Ricky to approve payment of the Septic System upgrade cost-share contract;

SSTS_FY24_01 \$ 14,484.69

All in favor, motion carried.

Greg made a motion, seconded by Kevin to approve payment of the Septic System upgrade cost-share contract;

SSTS_FY24_02 \$ 11,945.58

All in favor, motion carried.

Ricky made a motion, seconded by Kevin to approve payment of the Septic System upgrade cost-share contract;

90% Red Lake River Watershed Based Implementation Funding \$12,677.02

10% MPCA Septic System Upgrade Grant \$1,408.56

PSWCD_RLRWBIF_10 \$ 14,085.58

All in favor, motion carried.

Ricky made a motion, seconded by Kevin to approve payment of the Weed Management cost-share contract;

WMFY22-04 \$ 500

All in favor, motion carried.

Greg made a motion, seconded by Ricky to approve payment of the cost-share contract for Lined Waterway;

PSWCD_RLRWBIF_6 \$ 65,130.54

All in favor, motion carried.

Ricky made a motion, seconded by Kevin to approve payment of the cost-share contract for Lined Waterway;

PSWCD_RLRWBIF_7 \$ 92,001.84

All in favor, motion carried.

Kevin made a motion, seconded by Ricky to approve payment of the cost-share contract for Lined Waterway;

PSWCD_RLRWBIF_8 \$ 51,936.89

All in favor, motion carried.

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Ricky made a motion, seconded by Kevin to concur the JAA of Logan Handyside. All in favor, motion carried.

Discussion was held on the District's Fixed Asset amount. The current amount is \$500the . Ricky made a motion, seconded by Kevin to increase the fixed income amount to \$2,500. All in favor, motion carried.

The Assistant District Coordinator job description was reviewed and discussed. Greg made a motion, seconded by Ricky to approve the revised job description of the Assistant District Coordinator position as a regular or part time position transitioning to full time no later than January 1, 2025. All in favor, motion carried.

Greg made a motion, seconded by Kevin to approve the Assistant District Coordinator position at \$23.00+/hour Position open until filled. All in favor, motion carried.

Resolutions meeting was set for 8:00 am October 17th before the regular board meeting.

"Monarch in Wildflowers" was voted as the September photo contest winner. The photo was taken by Jessee Kuznia.

Employee reports were reviewed.

NRCS report was reviewed.

Pheasants Forever report was reviewed.

Pennington County Ag Services Coordinator report was reviewed.

Greg made a motion, seconded by Kevin to adjourn. All in favor, motion carried.

Meeting adjourned at 11:48 am.

The next board meeting will be held at the SWCD/USDA conference room on October 17, 2024, at 8:00 am.

Kevin Wilde, Secretary