



**PENNINGTON SWCD BOARD MEETING
(USDA/SWCD Conference Room)
November 21, 2024
9:00 A.M.**

Supervisors Present:

Linda Hanson, Chair
Kevin Wilde, Secretary
Greg Hilgeman, Treasurer
Ricky Peterson, PR

Staff Present:

Peter Nelson, District Manager
Donna Christianson, District Coordinator
Larissa Fitzgerald, District Technician
Erika Olson, Resource Technician
Bryanna Grefthen, Water Resource Specialist
Taylor Lebeck, Pheasants Forever
Kyle Dahlquist, Conservation Corps Apprentice
Logan Handyside, Engineer
Justin Muller, Engineering Technician
Matt Sorvig, Conservation Technician
Thane Espe, NRCS

Absent:

Marisa Newton, Outreach Coordinator
ADawn Nelson, Vice Chair
Nico Bennett, NRCS

The meeting was held at the USDA/SWCD Conference Room. Linda Hanson, Chair, called the meeting to order at 9:06 a.m. Linda completed a roll call of all supervisors and staff.

Ricky made a motion, seconded by Kevin, to approve the revised agenda. All in favor, motion carried.

Greg made a motion, seconded by Ricky, to approve the October 17, 2024, meeting minutes. All in favor, motion carried.

Donna presented the October financial report. Quickbooks has yet to correct the profit and loss issue, resulting in the financials not being updated. Ricky made a motion, seconded by Kevin, to accept all Financial Reports. All in favor, motion carried.

Kevin made a motion, seconded by Greg to approve payment of the following bills:

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Scott Waldal	\$150.00
Ron Kalinowski	\$200.00
Waylon Hirst	\$100.00
Jordon Rondorf	\$50.00
Area 1 MASWCD Meeting	\$175.00
Sjobergs	\$50.85
School Specialty	\$196.33
Peterson Company LTD	\$1800.00
Chase Card Service	\$3291.00
Lakes Country Serv Co-op	\$646.48
Office of MN.IT Services	\$59.60
Marco	\$50.78
Verizon	\$105.76
RMB	\$1453.60
Times/Watch	\$129.50
Marshall SWCD	\$75.45
Norman SWCD	\$167.41
Marshall County Fair Board	\$250.00
Polk County Fair Board	\$250.00

All in favor, motion carried.

Donna reviewed the current interest rates for the CD that expires on 12/10/24 at Border Bank. After some discussion, Greg made a motion, seconded by Kevin to roll the expiring CD #6528 into CD #6184 at the current rate of 4.65%. All in favor, motion carried.

Ricky made a motion, seconded by Kevin to approve payment of the Streambank and Shoreline Protection cost-share contract;

PSWCD_RLRWBIF_11	\$8,604.45
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All in favor, motion carried.

Greg made a motion, seconded by Ricky to approve the payment of Well Sealing cost-share contract;

FY23-05	\$375.00
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All in favor, motion carried.

Ricky made a motion, seconded by Kevin to cancel the State Cost-share contract FY22-07 from 12/31/23 to 12/31/24. All in favor, motion carried.

Donna summarized the 2023 draft audit for the Board. Greg made a motion, seconded by Ricky to approve the 2023 draft audit as presented by Peterson Company Ltd. All in favor, motion carried.

Erika Olson, Resource Technician, submitted her resignation letter. Kevin made a motion, seconded by Ricky accepting Erika's resignation letter effective December 6, 2024. All in favor, motion carried.

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Ricky made a motion, seconded by Kevin, to approve the Resource Technician job description and posting. All in favor, motion carried.

Peter presented a revised SSTS Upgrade Grant Income Limits table for 2025 that meets the MPCA Upgrade and BWSR Grants requirements. Greg made a motion, seconded by Ricky approving the 2025 SWCD SSTS Upgrade Grant Income Limits. All in favor, motion carried.

Discussion to move to QuickBooks Enterprise rather than QuickBooks Online.

The State Convention will be held on December 2-4, at the Double Tree Hotel in Bloomington. Bryanna and Larissa will be going. Pam and Joe Rubischko, 2024 Outstanding Conservationist, plan to attend.

The 2025 Planning Meeting was discussed. Some ideas for the meeting included:

1. Soil Health Funds
2. Future Funding (Federal and State)
3. Buffer Law
4. Public Waters Inventory
5. Nonstructural practices with structural practices
6. Well Clinic Data

Greg made a motion, seconded by Kevin to purchase \$50.00 gift cards for the rainfall monitors. All in favor, motion carried.

The Personnel Committee will meet at the USDA/SWCD Meeting Room on Tuesday, December 17th.

“Blue Jay” was voted as the November photo contest winner. The photo was taken by Jane Schaumburg.

Employee reports were reviewed.

NRCS report was reviewed.

Pheasants Forever report was reviewed.

Greg made a motion, seconded by Ricky to adjourn. All in favor, motion carried.

The meeting adjourned at 11:51 AM.

The next board meeting will be held at the SWCD/USDA conference room on December 19, 2024, at 9:00 am.

Kevin Wilde, Secretary